



FORWARD PLAN

November 2004 Edition

Commencement Date: 04 November 2004

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk).

The Plan will be published on the following dates during the Council year 2004 / 2005:

Edition	Publication date
November edition	20 October 2004
December edition	17 November 2004
January edition	22 December 2004
February edition	19 January 2005
March edition	16 February 2005
April edition	17 March 2005

Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

Key Decisions

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. However, in line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

Information included in the Plan

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

How you can have your say

If you would like to comment on any matter included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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THE FORWARD PLAN

Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries
DHH = Director of Housing and Health
DRE = Director of Regeneration and Environment
DSS = Director of Social Services
DCS = Director of Corporate Strategy
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published. This information includes, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

MEETING DATES 2004 / 2005

Executive
9 November 2004
16 November 2004 (Performance Monitoring)
23 November 2004
14 December 2004
21 December 2004 (Provisional)
11 January 2005
25 January 2005
8 February 2005
22 February 2005 (Performance Monitoring)
8 March 2005
15 March 2005
22 March 2005
29 March 2005
12 April 2005
19 April 2005
3 May 2005
10 May 2005

Assembly
1 December 2004
5 January 2005
2 February 2005
2 March 2005
6 April 2005
18 May (Annual Assembly) 2005

Decision taker/ Estimated date	Subject Matter (relevant Chief Officer)	Consultees	Consultation Process	Wards Affected by the Proposals
<p>Executive: 9.11.04</p>	<p>Nature of Decision</p> <p><i>Additional documents to be submitted</i></p> <p>Waste and Recycling Performance 2003 / 2004 and Proposed Future Initiatives to Comply with DEFRA Proposals 2004 / 2007 (DRE)</p> <p>This report covers the current performance in Environmental Management and endeavours to offer a vision for LBBD to aspire to in these areas</p> <p>The Executive will be asked to (i) consider the performance of the recycling initiatives initiated in 2003; (ii) consider future initiatives, measures and systems both Borough-wide and internal to boost the Council's 'Reduce, Reuse and Recycle' performance. Set out the likely costs of meeting Government requirements over the medium-term to achieve our Statutory recycling and bio-waste reduction targets, and (iii) agree the strategy to meet the Council's Cleaner, Greener, Safer Community Priorities in the waste area</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>DRE - Finance DRE - Planning DRE - Highways and Traffic DRE - Transport and Waste</p> <p>External:</p> <p>ELWA Shanks East London</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 9.11.04</p>	<p>Budget Monitoring Report 2004/05 (DF)</p> <p>The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall spend against its set budgets. The report will cover the details of spending and explanations for variances for each Department for the period up to July 2004 against these set budgets and proposed action if required to achieve a balanced budget</p> <p>The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05</p> <p><i>Oracle reports and information from Departments</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>TMT</p> <p>All Departmental Heads of Finance</p> <p>Divisional Management Teams</p> <p>Performance Monitoring Contact Officers</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 9.11.04</p>	<p>Barking Town Centre - Urban design proposals (phase 1) : Community (DRE)</p> <p>The report deals with “The Barking Code” which is an integrated approach to the street environment, suggesting materials, construction details, street furniture etc. to establish a distinctive town centre with different character areas. The gradual rolling out of The Barking Code, over time, will have a significant effect as it will involve an improvement of the physical appearance of Barking Town Centre. This will bring community benefits in the form of an improved urban environment and affordable housing in a well-managed setting</p> <p>The Executive will be asked to agree “The Barking Code” together with the pilot projects and associated consultation strategy</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Leader’s Portfolio</p> <p>Ward Members: Abbey and Gascoigne</p> <p>External:</p> <p>Members of the public using Barking town centre Local residents, businesses and land owners Potential investors</p> <p>Statutory bodies including: Police Greater London Authority London Development Agency Environment Agency</p> <p>Service Providers</p>	<p>Circulation of draft report Letters / Leaflets / Meetings / Displays</p>	<p>Abbey; Gascoigne;</p>
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<p>Executive: 9.11.04</p>	<p>Budget Process - Outlook 2005/08 & Strategy 2005/08 : Financial (DF)</p> <p>Each year the Council needs to approve a budget and part of that process is identifying the financial outlook (i.e spending pressures against resources available) for the Council over a three year period. It also requires an agreement on the Budget priorities of the Council and a Strategy to deliver this over the same three year period</p> <p>The Executive will be asked to note the current financial outlook for the Council's budget for the period 2005/06 to 2007/08 and to agree a Budget Strategy for the same three year period</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>TMT</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 9.11.04</p>	<p>Final Report of the Health Scrutiny Panel's Review of Speech and Language Therapy Services (DCS)</p> <p>The report will set out the recommendations of the above review, which was carried out between June and September 2004</p> <p>The Executive may ask questions about the report, but may not influence or seek any amendment to it. The Executive may, however, submit its views to the Assembly in a separate report</p> <p>The Assembly, at its meeting on 1 December 2004, will be asked formally to adopt the report and its recommendations</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Scrutiny Management Board</p> <p>TMT</p> <p>External:</p> <p>Primary Care Trust</p> <p>Speech and Language Therapy Professionals</p> <p>Service Users and Carers</p>	<p>Internal:</p> <p>Circulation of report to TMT</p> <p>Submission of report to SMB</p> <p>External:</p> <p>Consultation meetings with PCT, S&LT Professionals and Service Users / Carers</p>	<p>Not Applicable</p>
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<p>Executive: 9.11.04</p>	<p>Crossrail Consultation : Community (DRE)</p> <p>This report relates to the public consultation exercise in respect of the Crossrail scheme, which proposes a new rail link between east and west London via a new tunnel under central London. The consultation ends on 27 October 2004 but late submissions will be accepted</p> <p>The Executive will be recommended to:</p> <ol style="list-style-type: none"> 1. Note that public consultation is taking place on the proposed Crossrail scheme; and 2. Agree that, in view of the likely positive transport and regeneration impacts, the Council supports the Crossrail scheme subject to caveats with respect to depot/sidings proposals in the Chadwell Heath area <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p>	<p>Circulation of draft report</p> <p>Public consultation on the proposals has been undertaken by the scheme promoters, Cross London Rail Links Limited</p>	<p>All Wards</p>
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<p>Executive: 9.11.04</p>	<p>Equalities & Diversity in Employment Annual Report 2003/04 (DCS)</p> <p>Equalities and Diversity in Employment is one of the five key areas identified in the Council's Corporate Equalities and Diversity Policy Framework</p> <p>The Executive will be presented with the Annual report on Equalities and Diversity in Employment and be asked to agree the actions for 2004/05 in accordance with the Council's Five Year Strategy</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Developing Rights and Responsibilities with the Local Community and Providing Equal Opportunities and Celebrating Diversity</p> <p>CE</p> <p>DCS</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 9.11.04</p>	<p>New Conditions of Tenancy : Community (DHH)</p> <p>Landlord Services are currently in the process of updating the Conditions of Tenancy for all Council tenants in the Borough. A draft has been prepared and sent out to all tenants for consultation; responses have and continue to be received; so far feed back has been very positive and there has been overwhelming support in favour of the proposed changes. In particular the section on Anti Social Behaviour has been very well received. Issues raised by tenants are being dealt with via the local CHPs</p> <p>The Executive will be asked to recommend the Assembly that the new Conditions of Tenancy be approved and distributed to all Council tenants</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Housing, Health and Adult Care</p> <p>The Management Team</p> <p>DHH - Heads of Service</p> <p>External:</p> <p>All tenants of the Council</p>	<p>Draft Conditions of Tenancy delivered to all tenants</p> <p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 9.11.04</p>	<p>John Smith House - Community Housing Office and Health Centre : Financial (DHH)</p> <p>This report advises on progress of the project and identifies areas of overspend. The Executive will be asked to consider an increase in the capital budget for the project, to be funded from a reduction in another capital programme scheme</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Housing, Health and Adult Care</p> <p>DF – Head of Financial Services</p> <p>DRE – Head of Asset Management and Development</p>	<p>Circulation of draft report</p>	<p>Eastbury; Mayesbrook;</p>

<p>Executive: 9.11.04</p>	<p>More Choice in Lettings Allocations Policy : Community (DHH)</p> <p>More Choice in Lettings replaces a complex points system, with a simple transparent policy that balances housing need with waiting time and offers choice to all housing applicants</p> <p>The Executive will be asked to adopt the More Choice in Lettings Allocations Policy</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Housing, Health and Adult Care</p> <p>External:</p> <p>Waiting List Applicants Other Council Tenants External stakeholders</p>	<p>Circulation of draft report</p> <p>Letters to residents Multi-agency meetings Community Housing Partnerships</p>	<p>All Wards</p>
<p>Executive: 9.11.04</p>	<p>Future Funding and Maintenance of Certain Amenity Greens within the Borough (DHH)</p> <p>The Executive will be asked to agree the reappportionment of maintenance costs for certain amenity greens in the Borough from the Housing Revenue Account to the General Fund for 2004/05</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Housing, Health and Adult Care; Deputy Leader's Portfolio</p> <p>DHH</p> <p>DF</p> <p>DRE</p> <p>DCS - Legal Services</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 9.11.04</p>	<p>Letting of Construction Contract for Refurbishment of Social Services Offices, 512A Heathway (DSS)</p> <p>The Executive will be asked to agree the letting of the construction contract to refurbish the Social Services office at 512a Heathway, as contained within the Council's Capital Programme</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Leader's Portfolio</p> <p>DRE – Head of Asset Management</p> <p>DSS – Asset Manager</p> <p>External:</p> <p>Independent Quantity Surveyors</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 9.11.04</p>	<p>Structural Repairs and Major Refurbishment at 1-43 Kilsby Walk (DHH)</p> <p>The Executive will be asked to award a contract for refurbishment works to 1-43 Kilsby Walk</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Housing, Health and Adult Care</p> <p>Ward Members: Mayesbrook</p> <p>DHH</p> <p>External:</p> <p>Residents</p>	<p>Internal - Circulation of draft report</p> <p>External - Residents' Meetings</p>	<p>Mayesbrook</p>

<p>Executive: 9.11.04</p>	<p>Progress on the Reorganisation of the former Leisure and Environmental Services Department (DRE)</p> <p>The Executive will be asked to note the progress made since agreeing to the proposals to refocus the Leisure and Environmental Services Department</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Leader's Portfolio</p> <p>DRE - Human Resources</p>	<p>Meetings and circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 9.11.04</p>	<p>Regenerating the Local Economy Cross-Cutting Best Value Review: Second Quarterly Progress Report on Implementation of the Improvement Plan (DRE)</p> <p>This report updates Members on progress in the implementation of the Regeneration Best Value Review Improvement Plan since the first quarterly report to the Executive on 3 August 2004</p> <p>The Executive will be asked to approve the report on progress in the implementation of the Improvement Plan</p> <p><i>Report to Executive 03.08.04 - 1st Quarterly Progress Report</i></p> <p><i>Report to Executive 03.08.04 - 1st Quarterly Progress Report (Appendix 1)</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p> <p>Regeneration Board</p> <p>CE</p> <p>DF</p> <p>DCS - Head of Policy & Performance</p> <p>DRE - Head of Regeneration Implementation</p> <p>DRE - Head of Planning and Strategic Transport</p> <p>DEAL - Head of Lifelong Learning</p> <p>DHH - Head of Strategic Housing</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 23.11.04</p>	<p>London Thames Gateway Urban Development Corporation (UDC) - Planning Powers : Community (DRE)</p> <p>The new London Thames Gateway UDC will take its planning powers in early January 2005. Negotiations are currently underway over the Planning Protocol and Service Level Agreement which define the extent of the UDC's powers and the processing of planning applications by Council staff. The report will highlight the results of those negotiations</p> <p>The Executive will be asked to agree to the Development Control powers to be taken by the new London Thames Gateway UDC and the Service Level Agreement by which Council staff will process the planning applications</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p> <p>Chair of Development Control Board</p> <p>DRE - Finance DRE - Regeneration</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
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<p>Executive: 23.11.04</p>	<p>Pre-Tender Packaging for Further Development of Corporate Programme Management for the Council's Capital Expenditure Programme (DRE)</p> <p>This report covers the tender proposals for consultancy services to assist in the promotion of Best Practice in Capital Programme Delivery as well as the further development of the Corporate Programme Management Office and capacity building of project management capability within departments</p> <p>The Executive will be asked to advise it wishes to be involved in the contract packaging and specification, and subsequent award of the contract. The Executive will also be asked to waive Contract Rules and agree to the employment of Agency staff on a one-year fixed contract</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>Heads of Service</p> <p>Corporate Asset Management Group (CAM)</p> <p>DF - Head of Financial Services</p> <p>DRE - Finance DRE - Human Resources</p> <p>DCS - Corporate Procurement Officer</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 23.11.04</p>	<p>Provision of Match Funding Towards the Refurbishment and Repair of the Curfew Tower (DRE)</p> <p>The Church Authorities have approached English Heritage for funding for necessary repairs to the Curfew Tower, a Grade II listed building. English Heritage has indicated that they will fund a substantial part of the refurbishment works, subject to match funding. The Church are contributing funds but have approached the Council regarding additional match funding to the sum of £50,000. This will enable the essential repairs to be carried out and enable access to the Tower for visitors, which is currently prohibited</p> <p>The Executive will be asked to consider the application for match funding to assist the regeneration and tourism development in Barking Town Centre</p> <p><i>None.</i></p>	<p>Internal</p> <p>Lead Members: Deputy Leader's Portfolio; Raising General Pride in the Borough</p> <p>DRE - Finance DRE - Regeneration Implementation DRE - Design Services - Structural Engineers DRE - Parks and Recreation DRE - Asset Management & Development</p> <p>DEAL - Museum and Heritage Services</p> <p>DF - Corporate Finance</p>	<p>Circulation of draft report</p>	<p>Abbey</p>
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<p>Executive: 23.11.04</p>	<p>Children's Services Recruitment and Retention (DSS)</p> <p>The Executive will be asked to note the methods being employed to assist with recruitment and retention in the Children's Services section of the Social Services Department and approve recruitment and retention incentives</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Leader's Portfolio; Safeguarding Children and Young People</p> <p>DSS DSS - Human Resources DSS - Children's Services Management Team</p> <p>DCS</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 23.11.04</p>	<p>Kinship Care / Provision For Children With Disabilities (DSS)</p> <p>A test case ruling in the High Court has led to a review of policy on fostering payments/supported residence orders for relative carers</p> <p>The Executive will be asked to approve changes to elements of the schedule of allowances for fostering with particular reference to Kinship Care arrangements, and to agree a specific package of financial assistance in respect of a disabled Looked After Child</p> <p><i>National Fostering Network Schedule of Recommended Minimum Allowances</i></p>	<p>Internal:</p> <p>Lead Member: Safeguarding Children and Young People</p> <p>DCS - Legal Services</p> <p>DSS - Head of Finance</p> <p>External:</p> <p>National Fostering Network</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>

<p>Executive: 23.11.04</p>	<p>Project Plan for the Urban Design Framework and Public Realm Strategy for the Borough : Framework (DRE)</p> <p>The Executive will be asked to agree the fencing design and boundary treatment interim planning guidance pending the publication of the Public Realm Strategy for the Borough. The Public Realm Strategy builds on the Urban Design Framework plan and the pilot Public Realm Strategy for the Barking Town Centre. The fencing design guidelines are an example of the type of issue that will be covered in both studies</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Regeneration; Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>TMT</p> <p>DRE DRE - Finance DRE - Regeneration Implementation DRE - Engineers DRE - Street Scene DRE - Parks and Recreation DRE - Asset Management DRE - Sustainable Development DRE - Planning Policy DRE - Development Control</p>	<p>Consultation will be carried out with the Citizens Panel, LSP and Community Forums on both pieces of work in due course. A consultation strategy for both will be part of the project plan for each piece of work and these will be subject of a further report</p>	<p>All Wards</p>
<p>Executive: 23.11.04</p>	<p>Disposal Programme (DRE)</p> <p>To report the current position regarding the planned disposal (non-housing) programme and the effect of the Capital Programme</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>TMT</p> <p>Appropriate Heads of Services in land holding departments</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 23.11.04</p>	<p>Contaminated Land Remediation for Harts Lane, Whiting Avenue and Chadwell Heath Cemetery Extension - Pre-Tender Packaging : Community (DRE)</p> <p>Following completion of the site investigations and testing the Executive will be asked to agree that tenders be sought for the remediation works that will be required at Harts Lane and Whiting Avenue Estates and The Field Extension at Chadwell Heath Cemetery. The Executive will also be asked to determine the level of Member involvement in the packaging of a tender for these works</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>DRE - Group Manager Parks, Cemeteries & Security DRE - Procurement & Stores Manager DRE - Head of Finance</p> <p>DCS - Head of Corporate Procurement</p> <p>DHH - Head of Finance DHH - Senior Business Officer</p>	<p>Circulation of draft report</p>	<p>Chadwell Heath</p>
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<p>Executive: 23.11.04</p>	<p>Goresbrook Leisure Centre (DRE)</p> <p>Goresbrook Leisure Centre was managed for five years up until December 2003 by a third party contractor following a Compulsory Competitive Tendering exercise. The Council agreed to terminate the contract and manage the Leisure Centre from January 2004 in the interim while a long-term solution was explored and agreed</p> <p>This report will update the Executive on the issues that were managed at the point of transfer and those that have arisen since and make recommendations for resolving the immediate issues to ensure the Centre is managed to a high standard</p> <p>The Executive will also be asked to approve capital funding in order for necessary repairs to the fabric of the building to be carried out and to endorse the actions being taken to recover these costs</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Raising Pride in the Borough; Deputy Leader's Portfolio</p> <p>DRE - Head of Finance DRE - Head of Asset Management DRE - Head of Civil Engineering</p> <p>DCS - Head of Legal Services</p> <p>DF</p>	<p>Meeting with Lead Member and other Executive Members and circulation of the draft report</p>	<p>Thames</p>
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<p>Executive: 23.11.04</p>	<p>Restructuring of the arrangements for the delivery of the London East Connexions Partnership's Connexions Service : Financial (DEAL)</p> <p>The London East Connexions Partnership (LECP) delivery of the Connexion's Service was made subject to a VAT liability in April 2004, two years prior to expectations, and was not offset by an increase in budget from the Government</p> <p>The current delivery model is not VAT efficient creating a substantially increased liability for LECP. The Executive will be asked to agree proposed new arrangements to allow a VAT efficient model to be implemented and reduce considerably the total liability</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>DEAL</p> <p>DF</p> <p>External:</p> <p>The LBBD Connexions Local Management Group</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 23.11.04</p>	<p>Recruitment and Selection Annual Report 2003/04 (DCS)</p> <p>The Executive will be asked to note the annual statistical report regarding all recruitment and selection processes that took place in 2003/04</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Leader's Portfolio</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>

<p>Executive: 23.11.04</p>	<p>Budget Monitoring Report 2004/05 (DF)</p> <p>The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall spend against its set budgets. The report will cover the details of spending and explanations for variances for each Department up to September 2004 against these set budgets and proposed action if required to achieve a balanced budget</p> <p>The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05</p> <p><i>Oracle reports and information from Departments</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>TMT</p> <p>All Departmental Heads of Finance</p> <p>Divisional Management Teams</p> <p>Performance Monitoring Contact Officers</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 23.11.04</p>	<p>Fees and Charges: Bulky Household Collections (DRE)</p> <p>The vast majority of bulky waste is collected free of charge. A collection authority is able to charge for bulky items of waste and most other local authorities now impose a charge for this service</p> <p>The Executive will be asked to agree to charging residents for the collection of bulky waste</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Making Barking & Dagenham Cleaner, Greener, Safer</p> <p>DRE – Finance</p> <p>DHH</p> <p>TMT</p>	<p>Meetings and correspondence</p>	<p>Not Applicable</p>

<p>Executive: 23.11.04</p>	<p>Performance Indicators Environmental Management - Waste, Transportation and Street Cleansing (DRE)</p> <p>This report covers the current performance indicators in Environmental Management and endeavours to offer explanations of those which LBBD although judged by are not directly in our control</p> <p>The Executive will be asked to consider the performance and agree to alternative measures of performance in a number of areas and consent to a challenge of the Audit Commission Performance Indicators in these areas as they are not an accurate measure of LBBD's performance</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Making Barking and Dagenham Cleaner Greener, Safer</p> <p>DRE - Finance DRE - Planning DRE - Highways and Traffic DRE - Transport and Waste</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>
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<p>Executive: 14.12.04</p>	<p>Installation/Upgrade of Gas Fired Central Heating & Hot Water Systems to Low Rise Dwellings - Appointment of Constructor Partner for Pre-Construction Phase (DHH)</p> <p>The Executive will be presented with a report on proposals for the appointment of a constructor partner for the pre-construction phase of the contract for the installation / upgrade of gas fired central heating and hot water systems to low rise dwellings</p> <p>The Executive will be asked to agree the appointment of constructor partners for the pre-construction phase, the extent of Member involvement in project development and other financial and contractual aspects</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Housing, Health and Adult Care</p> <p>Scrutiny Panel and Chair of SMB</p> <p>DHH DHH - Head of Landlord Services DHH - Head of Finance</p> <p>DCS - Corporate Procurement Officer</p> <p>DF - Head of Audit</p>	<p>Circulation of draft report</p> <p>Briefing notes to Members</p>	<p>Not Applicable</p>
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<p>Executive: 14.12.04</p>	<p>Barking Town Centre Interim Planning Guidance : Community (DRE)</p> <p>The Interim Planning Guidance is a planning policy document that will serve as a tool for preparing and assessing planning applications. The document covers all land in the Town Centre</p> <p>The users include the Council, the community developers, Urban Development Corporation (UDC) and our strategic partners such as the London Development Agency (LDA) and English Partnership (EP). The Guidance will be used in conjunction with the Council's Unitary Development Plan on guiding new types of development and on their allocation</p> <p>The Executive will be asked to approve and adopt the Barking Town Centre Interim Planning Guidance as Council planning policy</p> <p><i>None.</i></p>	<p>Internal</p> <p>Lead Member: Regeneration</p> <p>DHH DRE DEAL</p> <p>External</p> <p>Greater London Authority London Development Agency English Partnership Transport for London Ethnic Minority Partnership Agency The Local Community / Residents Black Minority Ethnic groups / faith groups Town Centre Traders Age Concern Community Safety Partnership Youth Forum Access Group Lesbian, Gay Men, Bisexuals and Transgender Community Voluntary Sector</p>	<p>Presentation at Community Forum Newspaper articles Newspaper public notification Mail-outs Information evenings (developers, traders, interest groups, residents) One-on-one meetings Permanent display at Vicarage Fields Staffed market stalls every Thursday 11am – 2pm during July and August</p>	<p>Abbey; Gascoigne; Thames;</p>
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<p>Executive: 14.12.04</p>	<p>Implementing E-Government Statement (DF)</p> <p>The Council is required by the Office of the Deputy Prime Minister (ODPM) to submit a statement based on:</p> <ul style="list-style-type: none"> • progress made on e-government to date; • % of completion of actions in delivering BVPI 157; • how the Council is performing on delivering priority outcomes determined by ODPM <p>The Executive will receive a report which determines the current level of progress on e-government and identifies the future development</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Access and Inclusion</p> <p>TMT</p> <p>Departmental Heads of Service</p>	<p>Circulation of draft report</p> <p>Presentations</p> <p>Workshops / briefings</p>	<p>All Wards</p>
<p>Executive: 14.12.04</p>	<p>Removal of Abandoned Vehicles - Extension of Contract 2002/2005 (DRE)</p> <p>The Executive will be asked to approve the taking up of the option, included in the original contract documents, to extend this contract by a further 12 months</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Deputy Leader's Portfolio; Making Barking and Dagenham Cleaner, Greener and Safer</p> <p>DRE - Finance DRE - Town Centres Manager</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 14.12.04</p>	<p>Fees and Charges: Planning Post Search and Other Enquiry Fees and Charges 2005/06 (DRE)</p> <p>The Executive will receive a report reviewing the changes in the charges and proposed new rates for these fees and charges for 2005/06</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Developing rights and responsibilities with the local community and Providing equal opportunities and celebrating diversity</p> <p>DRE - Finance</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 14.12.04</p>	<p>Barking Rugby Club, Goresbrook Road and Land off Goresbrook Road : Financial (DRE)</p> <p>Land in Goresbrook Road is presently unused and has been reviewed as a potential site for the Council's Disposal Programme. Advice from Planning Officers has made it very unlikely that a sale for residential development would be likely</p> <p>The adjoining Rugby Club has asked that they be allowed to use the land for training and junior matches. The report explores the issues regarding this proposal and recommends terms upon which such a use may be approved</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Raising General Pride in the Borough</p> <p>Ward Members: Goresbrook and Thames</p> <p>DRE - Leisure and Community DRE - Finance</p> <p>DCS - Legal Services</p>	<p>Circulation of draft report</p>	<p>Goresbrook; Thames;</p>

<p>Executive: 14.12.04</p>	<p>City Farm (DRE)</p> <p>This issue involves potential long-term financial commitment and risks for the Council, for which finance has not been set aside. The Executive will be asked to decide on the Council's position and potential financial commitment</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>Ward Members: Thames</p> <p>DCS - Legal Services</p> <p>DRE - Finance</p>	<p>Circulation of draft report</p>	<p>Thames</p>
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<p>Executive: 14.12.04</p>	<p>The Triangle (Tanner Street) Redevelopment : Community (DRE)</p> <p>This report has been prompted by the poor state of the site and surrounding redevelopment such as that of The Cleveland, The Bloomfields and The Wakerings Estate. The Council is looking for a high quality mixed-use scheme, comprising predominantly of residential uses including affordable housing for local people, with an element of retail and community facilities</p> <p>The Executive will be asked to approve: 1) the need to pursue regeneration of The Triangle site in Tanner Street; 2) tender process to select a developer to partner Ujima Housing Group to develop the site; 3) delegate specific disposal terms to the Director of Regeneration and Environment; 4) agree to retain and accommodate the Barking Muslim Social and Cultural Society subject to conditions</p> <p><i>LBBB Barking Town Centre Framework Plan (2003)</i></p> <p><i>LBBB Tanner Street Gateway Development Brief (2003)</i></p> <p><i>LBBB Housing Strategy Document (2003-2006)</i></p> <p><i>LBBB Community Priorities (2004)</i></p> <p><i>LBBB Draft Interim Planning Guidance for Barking Town Centre (2004)</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p> <p>Ward Members: Abbey</p> <p>External:</p> <p>Ujima Housing Association Barking Muslim and Cultural Society</p>	<p>Consultation is to occur through letters, email and meetings</p> <p>Circulation of draft report</p>	<p>Abbey</p>
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<p>Executive: 14.12.04</p>	<p>ODPM's Sustainable Communities Summit (DRE)</p> <p>The Office of the Deputy Prime Minister (ODPM) is organising a series of workshops for the forthcoming Sustainable Communities Summit. The Local Government Association is keen to select innovative local authority activities and has invited the Council to attend the workshops. The Council will also exhibit a display on a chosen theme from the various workshops available, which will be held between 31 January to 2 February 2005</p> <p>The Executive will be requested to approve attendance at the Sustainable Communities Summit workshop(s) and to approve the associated costs</p> <p><i>Invitation from LGA: "Delivering Sustainable Communities Summit - Draft Workshop Sessions"</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p> <p>TMT</p> <p>DRE - Regeneration Implementation DRE - Finance</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 14.12.04</p>	<p>Development of Barking Town Square: Progress Report and Authority to Use Compulsory Purchase Order Powers (DRE)</p> <p>This report covers the current progress with regard to Barking Town Square redevelopment and Barking Lifelong Learning Centre</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p> <p>Ward Members: Abbey</p> <p>DEAL - Finance</p> <p>DRE - Finance DRE - Planning DRE - Property Services</p> <p>External:</p> <p>Barking College of Technology University of East London</p>	<p>Internal:</p> <p>Circulation of draft report</p> <p>External:</p> <p>Meetings and correspondence</p>	<p>Abbey</p>
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<p>Executive: 14.12.04</p>	<p>Borough Spending Plan 2005/2006 - Funding Settlement from Transport for London : Financial (DRE)</p> <p>The Borough Spending Plan sets the Council's proposed programme of traffic, transportation, road safety and highway projects for the next five years and its bid for funds to carry out those projects programmed for the following financial year. These projects must be in line with the Mayor of London's Transport Strategy and the Council's Interim Local Transport Plan (ILTP), both of which were published in July 2001</p> <p>The report will provide the result of the Council's bid</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Deputy Leaders Portfolio Regeneration; Making Barking & Dagenham Cleaner, Greener, Safer</p> <p>DRE – Finance DRE - Regeneration DRE - Civic Engineering (Traffic & Highways)</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
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<p>Executive: 14.12.04</p>	<p>Future of Leisure Centre Services : Financial (DRE)</p> <p>This report outlines the financial implications for the Council in relation to the management provision for Leisure Centres and the financing of a new Leisure facility to replace Dagenham Swimming Pool and Wood Lane Sports Centre</p> <p>The Executive will be asked to agree to the recommendation put forward with regard to the future Management Options for the Management of Leisure Centre Services</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Raising Pride in the Borough; Deputy Leader's Portfolio</p> <p>Ward Members: Becontree</p> <p>DF</p> <p>DRE – Head of Finance</p>	<p>Meetings and correspondence Circulation of draft report</p>	<p>Becontree</p>
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<p>Executive: 21.12.04</p>	<p>Budget Monitoring Report 2004/05 (DF)</p> <p>The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall spend against its set budgets. The report will cover the details of spending and explanations for variances for each Department up to October 2004 against these set budgets and proposed action if required to achieve a balanced budget</p> <p>The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05</p> <p><i>Oracle reports and information from Departments</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>TMT</p> <p>All Departmental Heads of Finance</p> <p>Divisional Management Teams</p> <p>Performance Monitoring Contact Officers</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 11.1.05</p>	<p>Modernisation of Day and Residential Services for Adults with Disabilities : Community (DSS)</p> <p>On 9 March 2004, Members agreed a report recommending a review of in-house day and residential services and options for providing the service considered, with a report back in September 2004. (Minute No.325)</p> <p>Based on work undertaken since the previous decision, this report will make recommendations on whether the services should be tendered and detail the reasons for the recommendations</p> <p>The Executive will be asked to agree recommendations for the re-provision of day and residential services for people with learning disabilities</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Housing, Health and Adult Care</p> <p>Ward Members</p> <p>TMT</p> <p>Staff Members and Trade Union Representatives</p> <p>External:</p> <p>Service Users and their Carers House Committee Members of the affected services</p>	<p>Meetings with groups and individuals, written briefings</p>	<p>All Wards</p>
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<p>Executive: 11.1.05</p>	<p>Feedback on Urban Design and Planning Conference attended on the 19 and 20 May 2004, by the Group Manager Urban Design and the Lead Member for Regeneration (DRE)</p> <p>Following the authorisation of the Executive in March to attendance of the Lead Member for Regeneration and the Group Manager Urban Design at a conference on Urban Design and Planning; the Executive will be asked to note the summary of the event, main points of learning, full costs, benefits and value of attending this conference, in accordance with Paragraph 11 of the Council's Constitution</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p>	<p>Circulation of report</p>	<p>Not Applicable</p>
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<p>Executive: 11.1.05</p>	<p>Contaminated Land Remediation for Harts Lane, Whiting Avenue and Chadwell Heath Cemetery Extension - Tender Acceptance : Community (DRE)</p> <p>The Executive will be asked to award a contract for remediation works that will be required at Harts Lane and Whiting Avenue Estates and The Field Extension at Chadwell Heath Cemetery</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>DRE - Group Manager Parks, Cemeteries & Security DRE - Procurement & Stores Manager DRE - Head of Finance</p> <p>DCS - Head of Corporate Procurement</p> <p>DHH - Head of Finance DHH - Senior Business Officer</p>	<p>Circulation of draft report</p>	<p>Abbey; Chadwell Heath;</p>
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<p>Executive: 11.1.05</p>	<p>Internal Refurbishment Programme (Phase II) to Low Rise Dwellings (Kitchen/Rewire Works) - Notification of Tender (Consultants & Constructors) : Community (DHH)</p> <p>The Executive will be advised of proposals to invite tenders for the continuation of the programme of kitchen installation and rewiring to low rise dwellings, as part of the drive to bring Council owned houses and low rise flats to the Government's Decency Standard</p> <p>The Executive will be asked to agree the proposed procurement and contract packaging and to consider Member and CHP participation in the selection process</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Housing, Health and Adult Care</p> <p>Scrutiny Panel and Chair of SMB</p> <p>DHH DHH - Head of Landlord Services DHH - Head of Finance</p> <p>DCS - Corporate Procurement Officer</p> <p>DF - Head of Audit</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
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<p>Executive: 25.1.05</p>	<p>Climate Change Strategy (DRE)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>DHH - Health and Consumer Services</p> <p>DRE - Technical and Operational Services</p> <p>Environmental Sustainability Steering Group</p> <p>External:</p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy</p>	<p>The strategy document sets out the framework for consultation within the local community, Council departments and specialist interest groups</p>	<p>All Wards</p>
<p>Executive: 25.1.05</p>	<p>Estate Management and Parade Analysis (DRE)</p> <p>Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 re: Report on Petition Arising from User Clause Dispute – Stansgate Road, Dagenham</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>DRE – Finance</p> <p>DHH</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 25.1.05</p>	<p>Budget Monitoring Report 2004/05 (DF)</p> <p>The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall spend against its set budgets. The report will cover the details of spending and explanations for variances for each Department up to November 2004 against these set budgets and proposed action if required to achieve a balanced budget</p> <p>The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05</p> <p><i>Oracle reports and information from Departments</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>TMT</p> <p>All Departmental Heads of Finance</p> <p>Divisional Management Teams</p> <p>Performance Monitoring Contact Officers</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 25.1.05</p>	<p>Repairs to The Mall Shopping Areas Roof (DRE)</p> <p>The Executive will be asked to agree Capital funding to meet shortfall in recharge to occupiers</p> <p>This report covers the need to repair the roof and recharge the lessees occupying the premises to the front of The Mall, Heathway. Some of the lessees are non-profit making organisations/groups and will not be in a position to cover their portion of the cost from their funds</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>Ward Members: Village</p> <p>DRE - Finance DRE - Leisure and Community</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>Village</p>
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<p>Executive: 8.2.05</p>	<p>Regenerating the Local Economy Cross-Cutting Best Value Review: Third Quarterly Progress Report on Implementation of the Improvement Plan (DRE)</p> <p>This report updates Members on progress in the implementation of the Regeneration Best Value Review Improvement Plan since the second quarterly report to the Executive on 9 November 2004</p> <p>The Executive will be asked to approve the report on progress in the implementation of the Improvement Plan</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Regeneration</p> <p>Regeneration Board</p> <p>CE</p> <p>DF</p> <p>DCS - Head of Policy & Performance</p> <p>DRE - Head of Regeneration Implementation</p> <p>DRE - Head of Planning and Strategic Transport</p> <p>DEAL - Head of Lifelong Learning</p> <p>DHH - Head of Strategic Housing</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
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<p>Executive: 15.3.05</p>	<p>Corporate Grants 2005/2006 : Community (DCS)</p> <p>The Executive will be asked to agree the allocation of corporate grants to Voluntary and Community Organisations for 2005/06</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Developing Rights and Responsibilities with the Local Community and Providing Equal Opportunities and Celebrating Diversity</p> <p>TMT</p> <p>DCS</p> <p>DEAL</p> <p>DRE</p> <p>DSS</p> <p>DF</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
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<p>Executive: 22.3.05</p>	<p>Budget Monitoring Report 2004/05 (DF)</p> <p>The Council's budget position for both revenue and capital needs to be monitored on a regular basis to ensure that there is control on the Council's overall spend against its set budgets. The report will cover the details of spending and explanations for variances for each Department up to January 2005 against these set budgets and proposed action if required to achieve a balanced budget</p> <p>The Executive will be asked to note the current position of the Council's Revenue and Capital budget for 2004/05</p> <p><i>Oracle reports and information from Departments</i></p>	<p>Internal:</p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>TMT</p> <p>All Departmental Heads of Finance</p> <p>Divisional Management Teams</p> <p>Performance Monitoring Contact Officers</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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APPENDIX A

MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (*) are also Members of the Executive.

Councillor Alexander *
Councillor Ms Baker
Councillor Barns
Councillor Mrs Blake
Councillor Mrs Bradley
Councillor Bramley *
Councillor Mrs Bruce
Councillor Mrs Challis
Councillor Clark
Councillor H. Collins *
Councillor L. Collins
Councillor Mrs Conyard
Councillor Cook
Councillor Cooper
Councillor Mrs Cooper
Councillor Curtis
Councillor Dale
Councillor Davis
Councillor Denyer
Councillor Fairbrass *
Councillor Fani
Councillor Mrs Flint
Councillor Geddes *
Councillor Gibbs
Councillor Hemmett
Councillor Mrs Hunt

Councillor Jamu
Councillor Jones
Councillor Justice
Councillor Kallar *
Councillor Kelley
Councillor Little
Councillor McCarthy *
Councillor McKenzie *
Councillor Miles
Councillor O'Brien
Councillor Osborn
Councillor Mrs Osborn
Councillor Parkin
Councillor Porter
Councillor Mrs Rawlinson
Councillor Mrs Rush
Councillor L Smith *
Councillor Miss N E Smith
Councillor Thomas
Councillor Mrs Twomey
Councillor Wade *
Councillor Wainwright
Councillor L. Waker
Councillor P. Waker
Councillor Mrs West